

CONSTITUTION OF THE ASSAM OLYMPIC ASSOCIATION

ARTICLE 1: NAME:

The name of the Association shall be the ASSAM OLYMPIC ASSOCIATION

ARTICLE 2: HEAD OFFICE:

The office of the Association shall be at the place of residence and/ or office of the Hon'y General Secretary, unless otherwise provided for the Association.

ARTICLE 3: AIMS AND OBJECTS:

The aims and objects of the Association are:

- a) To propagate Olympic ideas, encourage, develop and strengthen the Olympic movement and enforce the rules and amateurism.
- b) To promote and encourage the physical, moral and cultural education of the youth of the nation.
- c) To enforce all rules and regulation of the Indian Olympic Association.
- d) To be the official organization in complete and sole charge of all Olympic matters in the State.
- e) To promote and control directly or in co-operation with the State Sports Associations, amateur games and sports under Olympic programmes in the State, in accordance with the rules of the national and international Federation concerned.
- f) To have full and complete jurisdiction over all matters pertaining to the participation of the state in the Olympic and/ or other Games under the patronage of the Indian Olympic Association.
- g) To secure the representation of the state in National, Inter-state and other All India contest/s in games and sports under the Olympic programs.
- h) To all other things that may be necessary or expedient to promote the development of amateur and games in the state and for the conduct of its business.
- i) To act as channel of communication between the affiliated units of A.O.A. and the State Government/ Central Government or any other agency for financial and other assistance as and when required.

ARTICLE 4: JURISDICTION:

The jurisdiction of the Association shall extend over the state of Assam and also other areas as and when admitted as an Association member.

ARTICLE 5: DEFINITIONS:

Unless otherwise indicated by the context,

- a) The 'ASSOCIATION' means the ASSAM OLYMPIC ASSOCIATION also known as 'AOA'.
- b) 'MEMBER' means the member of the ASSAM OLYMPIC ASSOCIATION.
- c) The 'COUNCIL' means the Executive Council of the ASSAM OLYMPIC ASSOCIATION constituted for the management of the affairs of the Association.
- d) The 'STATE' means the state of Assam.
- e) 'CONSTITUTION' means the constitution of the ASSAM OLYMPIC ASSOCIATION.
- f) 'GENERAL ASSEMBLY' means the included the representatives deputed by the members in accordance with the rules here in after mentioned contained a person of India citizen and office bearers and members of the Indian Olympic Association.

ARTICLE 6: ASSOCIATION YEAR:

The official year of the Assam Olympic Association shall be from April to March every year.

ARTICLE 7: MEMBERSHIP:

The membership of the Association shall be open to the following, subject to recognition by the Executive Council.

A. ALL STATE SPORTS ASSOCIATIONS:

- i. Whose sports are included in the Olympic discipline and are composed wholly of amateurs.
- ii. Who promote and control their respective sports and games in the entire state of Assam.
- iii. Which are active bodies having active participation of the District Associations in their jurisdiction.
- iv. Who hold or cause to hold district & state championship/s in their respective sports every year.
- v. Who are registered under Indian Societies Act 1860.

B. ALL DISTRICT SPORTS ASSOCIATION:

- i. Whose sports are included in the Olympic discipline and are composed wholly of amateurs.
- ii. Who promote and control their respective sports and games in their respective districts of Assam.
- iii. Which are active bodies having active participation of the respective association/s from the various sub-division in their jurisdiction.
- iv. Who hold or cause to hold sub-divisional & state championship/s in their respective sports every year.
- v. Who are registered under Indian Societies Act 1860.

C. ASSOCIATE MEMBER:

Any State Sports Association belonging to all those states, other than the state of Assam and having no state Olympic Association may be admitted as Associate member by the Executive Council of the Association.

D. HONORARY MEMBER:

Any person may be nominated as an Honorary Member, by the President of the Association and be designated as Honorary Advisory by him against any specific discipline of the AOA.

ARTICLE 8: AUTHORITY OVER MEMBERSHIP:

The Executive Council of the AOA shall be the sole judge of the qualification, of the State Sports Association, District Sports Association and Associate Members of the Association, to be a member of AOA and to continue or cease to continue, otherwise as a member.

All affiliated member associations of AOA shall submit to AOA a copy of their Constitution a list of their accredited member units and their office bearers, duly approved by their general body within one month of their joining the Association and/ or within one month of the formation of new association and/ or amendment of constitution thereof, and/ or joining of and/ or disqualification of primary members.

ARTICLE 9: RIGHT OF APPEAL FOR MEMBERSHIP:

Any member of the AOA who has been disqualified or suspended by the Executive Council shall have the right of 'appeal' to the General Secretary within thirty days from the date when the decision is communicated to the member.

ARTICLE 10: MEMBERSHIP FEES (Admission fee & Annual fee):

1. The fee for admission to membership of the Association and the annual fee payable to the Association for each category of members shall be:

	Admission fee	Annual fee
i. State sports Association included in the Olympic program.	Rs. 1,000.00	Rs. 1,000.00
ii. District Sports Association	Rs. 1,000.00	Rs. 1,000.00

2. i) The membership fees shall be due on 1st April every year and shall have to be paid by 30th April, or else the said membership/s will be termed as defaulter/s and shall not be entitled to attend any meeting of the AOA nor shall they be permitted to participate in any consecutive state games. These rights and privileges may be resettled by the defaulter/s on payment of the arrears of membership fee together with a late fee of Rs. 30.00 within the 30th June of the same year.
- ii) Defaulting member/s failing to clear the annual or the renewal membership fee within the Association's official year, will automatically cease to be a member of AOA and the readmission of the defaulting member/s will be treated as a new entry as such which will subsequently entail payment of requisite admission fee etc. by the said member.

ARTICLE 11: FUNDS & ITS OPERATION:

1. The fund of the Association shall be derived from -.-
- Membership fee from members, under Article 10.
 - Share in the gate receipt of tournaments or competitions under its constituents, as the case may be.
 - Donation/s and/or grant/s from Govt. or any other authority or institution/s or person/s.

- d. Any other "Fund -Raising Program/Schemes/Projects" that may be constituted as and when required and decided by the Executive Council.
 - e. Oilier Sources determined from time to time by the Association.
2. One or more account/s shall be maintained in a scheduled bank approved by the executive committee in the name of the Association and shall be "Jointly" operated by the Hony. Treasurer and President or the Hony. General Secretary.

ARTICLE 12: MANAGEMENT:

A. GENERAL ASSEMBLY:

The General Assembly shall consist of:-

1. The President/Secretary of each District Sports Association, State Sports Association shall be the members of the General Assembly.
2. In case of necessities any other members may however represent the Association ran their behalf if authorized.
3. Associate member any person duly authorized to represent the Associate member.
4. IOA members office bearers from Assam.
5. Office bearer & Executive members of AOA.
6. The accredited representatives of members in the council shall be
 - a) State Sports Association - 4 each
 - b) District Sports Association - 2 each

B. EXECUTIVE COUNCIL :

An 17 Executive Council (F,C) shall comprise of the following "Office Bearers" to the elected by & from amongst the members of the General Assembly and shall consist of

- a) One president
- b) Ten Vice President
- c) One General Secretary
- d) Four jt. Secretary
- e) Five Asst. Secretary
- f) One Treasurer

NOMINATED MEMBERS:

- g) Other than the above members, the EC shall also comprise a group of Twenty-eight members nominated by the President & General Secretary.

ARTICLE 13: ELECTION OF EXECUTIVE & OTHER COMMITTEES:

a) The ELECTION of the Association, shall be held after the completion of every 4 (four) years term by the General Assembly specially convened for the said purpose of the ELECTION of the Association.

b) The General Secretary of the AOA, with the direction of the President of the AOA, shall convene the meeting of the Executive Council within 6 (six) months on completion of the 4 (four) years term, which shall decide the Time, Date & Venue for the meeting of the General Assembly for the purpose of ELECTION of the Executive Council and/ or other Committee/s, for the new Term.

c) The date of the General Assembly for Election purpose shall be fixed by the Executive Council generally within 6 (six) months of its meeting which may further be postponed or deferred for another 1 (one) months as may be decided the Executive Council by simple majority vote in its Special meeting called for the said purpose.

d) But any further postponement necessitated due to unavoidable circumstances, may be extended by the Executive Council shall need 2/3rd vote of 'Full Quorum' of Executive Council Members.

ARTICLE 14: TENURE OF POSTS:

The President and General Secretary of the Association holding office for one term of four years may be eligible for re-election for another term.

ARTICLE 15: HOLDNG OF OFFICE:

1. No office bearers of the State Sports Association shall be eligible to be the office bearer simultaneously of any other State Sports Association excepting the Assam Olympic Association.

2. If the Member/ Office Bearers absents himself for three consecutive meetings of the Executive Committee without reasonable ground or without leave of absence from the committee shall be deemed as removed from the office.
3. Office Bearers once elected for a terms of four years shall hold office for that full term/ period.

ARTICLE 16: QUALIFICATION OF THE REPRESENTATIVES:

Representatives deputed by members to attend the Annual General Assembly meetings shall be citizens of India and men of good standing, sound judgement and independent mind with knowledge of and belief in Olympic principles. They must be amateur/s according to the rules of the International Olympic Committee. (IOC) The president shall approve the accreditation of all members before the commencement of the Annual General/ Special/ Executive Council Meetings.

ARTICLE 17: VOTING:

1. At any Annual General/ Special/ General Meeting each representative from valid members, office Bearers and Executive Council Member of the AOA shall be entitled to one vote each.
2. Presidents have a casting vote in case of equality 7 of votes.
3. One and some person under no circumstances be entitled to represent more than member any no proxy will allowed.

ARTICLE 18: DUTIES AND POWER OF THE OFFICE BEARERS:

1. **President:** The President shall preside over all meetings of the General Assembly and the Executive Council & all other committees/ sub-committees as may be deemed necessary by him.
2. **Vice President:** In the absence of the president, one of the Vice President, with the concurrence of the Executive Council shall preside over the meetings.

3. Hony. General Secretary:

- a) The General Secretary reports directly to the President only
- b) The General Secretary will keep the maintain the minutes of All Annual General Meetings (AGM) or Special Meetings of the General Assembly, the Executive Council and such other committees as may be instituted from time to time and maintain appropriate records correctly recorded and confirmed.
- c) He shall carry day-to-day administration and transact all official business as per advice of the President and the decision of the Executive Council.
- d) He shall convene all meetings of the Association under the advice of the President and implement decisions of the Executive Council.
- e) He shall prepare and submit the annual report of the General Assembly at the AGM of the Association.
- f) He shall ensure that the accounts of the Association have been properly maintained by the Treasurer and regularly audited.
- g) The financial power of the General Secretary and restricted to sanctioning of an amount not exceeding Rs. 10,000.00 (Rupees Ten thousand only) in cash, at any given time to meet the incidental and other day to day expenses.
- h) He shall be the custodian of all the properties of the AOA.

4. Joint Secretaries: They shall help the General Secretary in all matters.

5. Hony. Asstt. Secretaries: They shall assist the General Secretary and the Joint Secretaries.

6. Hony. Treasurer:

- a) The Hony. Treasurer will receive all money of the Association and shall pay all the bills certified by the General Secretary, unless the amount of the said bill exceeds the budget amount in which case the excess amount must have the sanction of the Executive Council.
- b) He shall prepare the submit an annual income and expenditure amount together with a duly audited balance sheet. He shall also maintain inventory of the Association's property and submit the same, along with the accounts. He shall also prepare the budget of the association for the next year.

- c) He shall be responsible to operate the Bank A/c of the Association jointly with the President or the General Secretary.

ARTICLE 19: DUTIES AND POWER OF THE GENERAL ASSEMBLY:

- a) To formulate and enforce the policy of the Association.
- b) To carry to effect the objectives of the Association.
- c) To hold election of the office bearers and the Executive Council whenever necessary within every four years, in accordance with the rules of the constitution.
- d) To control the fund and other properties of the Association.
- e) To admit the membership to any eligible organization, eligible under the Association.
- f) To consider the annual report and the statement of Accounts of the Association.
- g) To appoint sub-committees as and when necessary.
- h) To have power to frame By-laws and rules which are not inconsistent with the constitution.
- i) To exercise such power and perform such other duties as related to the purpose and objects of the Association.
- j) To explain and interpret the rules and bye laws under this constitution.
- k) To hold State Olympic meet/s at least every two years.
- l) To hold and/ or support national and other games & tournaments.

ARTICLE 20: DUTIES & POWER OF THE EXECUTIVE COUNCIL:

- a) To appoint special committee for special function, whenever necessary subject to be approval of the General Assembly.
- b) To initiate and recommend to the assembly, schemes for the promotion and development of under developed spots and games and also to hold State Olympic meet in the State.
- c) To consider and if feasible recommend to the Assembly schemes and proposal for grant of financial assistance to member Association of the Association by Government.
- d) To decide cases of in-discipline, misconduct, breaches of regulations and take suitable actions subject to the right to the appeal by the party concerned to the council within 30 days of decision of council.

- e) To consider and recommend the Annual report prepared by the General Secretary for submission to the General Assembly.
- f) To perform such other duties as may be assigned to it by the Assembly.
- g) In all matters relating to the interpretation and application of the constitution as well as in matters not specifically provided for herein, the decision of the Executive Council shall be final and binding on all concerned.
- h) To decide the date, time and venue of Special General Assembly for election of new council after its 4 years term.

ARTICLE 21: MEETINGS:

1. **Annual General Meetings:** The Annual General Meetings of the Assembly shall be held once in its every official every year at a place, date and time to be decided upon by the Executive Council. As far as possible the meeting shall be held by rotation at different places. The normal agenda of the Annual General Meeting amongst other things shall be:
 - a) To present the Credentials.
 - b) Confirmation of the minutes of the last Annual General Meeting.
 - c) Consideration and passing of Annual report.
 - d) Appointment of the auditor and fixing their remuneration.
 - e) Constitution of the Annual Sports Calendar of AOA.
 - f) Any other matter with permission from the chair.

2. Special General Meeting for any purpose other than the General Elections, may be summoned at any time by the General Secretary with the approval of the President and/or by written requisition signed by not less than 15 valid members within one month from the date of receipt of such requisition/s by the President or the Secretary.

3. Executive Council meeting shall be held at least twice a year.

ARTICLE NO. 22: NOTICE & QUORUM OF THE MEETIG:

	MEETING	NOTICE	QUORUM
1	General Assembly for Election purpose	45 clear days	1/3 of the members
2	Annual General Meeting	21 clear days	1/3 of the members Present & eligible to vote.
3	Special General Meeting	15 clear days	1/3 of the members Present & eligible to vote.

4	Executive Council Meeting	10 clear days	1/3 of the members Present & eligible to vote.
5	Emergency Meeting General	Executive/ 7 clear days	1/3 of the members Present & eligible to vote.

NOTES: Notification for each meeting may be communicated to individual Members/ Office Bearers by letter/s, E-mail, Fax and/ or by telegram as considered expedient. No quorum is necessary for adjourned for meetings, but notice must be circulated to members/ office bearers concerned, intimating them of the change of date, time and venue for the said meeting/s to be held later on.

But of emergent general/ executive committee meetings intimation must be send by telegrams.

ARTICLE 23: LAW SUIT:

The AOA may sue or be sued in the name of the General Secretary. Jurisdiction shall in any case be at Guwahati only.

ARTICLE 24: VACANCY:

Any vacancy occurred; the Executive Council empowered to fill up the vacancy.

The Executive Council member/s (except Office Bearers who shall continue in office till full term or if otherwise dissolved before term), shall cease to be a member of the EC if and when the said member ceases to be a primary member in his/ her respective State/ District Association.

ARTICLE 25: AMENDMENT OF THE CONSTITUTION:

- a) Any amendment of the constitution may be proposed through a Special Amendment Meeting of the EC and then be subsequently passed in the special general meeting of the Association, to be supported by 2/3rd of the members present in the meeting but not less than 50% of the total members of the association.
- b) Proposed amendment must be submitted to the Hony. General Secretary and the secretary will forward that proposal to the EC for necessary action.